



## Detroit Book City's

### 2<sup>nd</sup> Annual Juneteenth Books, Poetry & Arts Fair 2018

Exhibitor/ Registration Form

Saturday, June 16, 2018 / 12 noon-8pm

Northwest Activities Center, 18100 Meyers Rd, Detroit MI 48235

Authors/Artist/Artisans - \$65 Fee Early Bird Registration Fee/ \$75 Regular

Food Vendors - \$99 Early Bird Registration / \$125 Regular

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Website: \_\_\_\_\_ Email: \_\_\_\_\_

*My Books Titles:*

\_\_\_\_\_

**GENRE (select ONE):** \_\_\_ Mainstream fiction \_\_\_ Urban fiction \_\_\_ Christian fiction \_\_\_  
Mystery/thriller \_\_\_ Historical fiction \_\_\_ Politics \_\_\_ Romance \_\_\_ Poetry \_\_\_  
Religious/faith \_\_\_ Children \_\_\_ Teens/Young Adults \_\_\_ Fantasy \_\_\_ Business/Leadership \_\_\_  
Education \_\_\_ Motivation/Self-help \_\_\_ Family/Relationships \_\_\_ History \_\_\_  
Beauty/Health \_\_\_ African Diaspora \_\_\_ Biography \_\_\_

*My Art, Hand-craft or Spoken Word Style include:*

\_\_\_\_\_

*Food Vendor Type (list ALL food products to be sold):*

\_\_\_\_\_

1. **THIS IS AN OUTDOOR EVENT.** (In the event of rain or weather hiccup, other arrangements will be made at the discretion of Detroit Book City's Juneteenth Book, Poetry & Arts Fair. .)
2. Exhibitor space is offered on a first-come basis. I understand that my Exhibitor Fee is **NON-REFUNDABLE**. Detroit Book City will not "hold" space without payment, No exceptions.
3. All Exhibitors are provided with 1 table, 2 chairs & exhibitor badge. No electricity is provided. Vendors can bring their own 8' x 8' ONLY Tents, at their discretion.
4. Set-up begin at 10:00am and conclude at 8:00pm Sharp. Please check for your table placement at the registration table. If you arrive after 12noon, you will not be allowed to set-up and your Exhibitor fee is forfeited - NO EXCEPTIONS.
5. Tables must be staffed at all times 12:00noon-8:00pm. All merchandise must remain within exhibitor booth spaces.

6. Exhibitors will pay for all transactions in advance. We are not liable for any money handling the day of the event.
7. Exhibitors must sell their own written books and/or hand-crafted pieces. Exhibitors keep all earnings from sales!
8. Alcoholic beverages are not permitted to be sold or consumed within the event area.
9. Electricity is not provided. No loud generators.
10. Live DJ music will take place at the Detroit Book City's Juneteenth Book, Poetry & Arts Fair. Exhibitors may not play music and microphones are prohibited.
11. Vehicle traffic is not allowed within the event boundaries between 12noon and 8pm, No Exceptions.
12. Spaces must be left clean and vacated by 8:30pm on the day of the event (dumpsters are provided) or a clean-up fee of \$50.00 per space will be charged.
13. Food Vendors must obtain a 1-Day Food Permit from the City of Detroit. No Bar-b-que Grills on the grounds. We preserve to right to decline any food application . Here's the City of Detroit application link:  
<http://www.detroitmi.gov/Portals/0/docs/Health/Temporary%20License%20Application.pdf>
14. Detroit Book City's Juneteenth Book, Poetry & Arts Fairs are family events. No merchandise featuring drugs, drug paraphernalia or explicit sexual connotations will be permitted. Event staff reserves the right to remove exhibitors who are offering such merchandise for sale.
15. There will be no guns, ammunition, pepper gas, etc. sold or present on the event grounds.
16. All city, county and state regulations will be obeyed, PARTICULARLY THE SECTIONS ON SHUTDOWN TIME.

I have read and understand the above-listed event policies and procedures. I agree to follow the rules as stated above and hereby release the Detroit Book City's Juneteenth Book, Poetry & Arts Fair from all damages, costs, or expenses that may arise because of fire, theft, or breakage of property or personal injury received by reason of or in the course of the Detroit Book City's Juneteenth Book, Poetry & Arts Fair which may be occasioned by any willful or negligent act or omissions of myself, my employees, or any liability from disorder or disturbance during this event. I warrant that I have the authority to bind this business to this agreement.

\_\_\_\_\_  
Signature of Exhibitor

\_\_\_\_\_  
Date

**Please return this vendor application via email: [janeice@detroitbookcity.com](mailto:janeice@detroitbookcity.com)  
PAYMENT CAN BE REMITTED ONLINE AT [EVENTBRITE.COM](http://EVENTBRITE.COM)**

-----  
*Office-Use only*

Date Rec'vd: \_\_\_\_\_  
Amount Paid \_\_\_\_\_

Approved: Yes No  
Method of Payment:  
\_\_\_\_\_

Assigned Space#: \_\_\_\_\_  
Referred by: \_\_\_\_\_